Between
Central Library of Baghdad University, Baghdad, Iraq

And
Fakultät für Informations- und Kommunikationswissenschaften der Fachhochschule Köln
Faculty of Information Science and Communication Studies of the University of Applied Sciences Cologne
Cologne, Germany

On

Academic and Research Collaboration

Preamble

To promote the advancement of international understanding, academic excellence, dissemination of learning and strengthening cultural ties, Faculty of Information Science and Communication Studies of the University of Applied Sciences Cologne (UASC) and the Central Library of Baghdad University (BU) agree to pursue collaboration on academic and research related activities as detailed in this agreement.

The parties agree as follows:

§ 1

The parties focus their efforts on the following objectives:
1. The development of collaborative research projects.
2. The organization of joint academic and scientific activities, such as courses, conferences, seminars, symposia, training workshops, exhibitions or lectures.
3. The exchange of research and teaching personnel.
4. The exchange of students.
5. The exchange of publications and other materials of common interest.

§ 2

In order to carry and fulfill the aims of this agreement, BU and UASC will appoint an appropriate person at each of their campuses to co-ordinate the development and conduct of activities under this agreement. Coordinator for the UASC is the Institute for Information Science. Specific details of any activities will be set forth in a Letter of Agreement which, upon signing by appropriate authorities at both institutions, will become an integral part of this general agreement. Letters of Agreement will include such items as:
1. the sharing of experience by mutual visits of teaching personnel and researchers.
2. Exchange of students, in particular at undergraduate level, and mutual assistance in the arranging of industrial secondments.
3. Exchange of information on lecture and practical programs.
4. Identification of joint research projects.
5. Mutual invitations to seminars, symposia and other scientific events.
6. Mutual invitation of academic staff for sabbatical periods.

Both parties will adhere to the principle of reciprocity, and expenses incurred will be borne by the home university.

§ 3

The exchange of students will take place according to the following procedures:

A. Principles

1. Student exchange will be based upon the principle of one or two semester-long places (or one year-long place) available each year.

2. The exchange may take place if one of the institutions has a confirmed candidate, this does not entail any obligation for the receiving institution to send their own candidate.

3. It is the intention that the agreement be kept in balance and therefore does not allow for the accrual of more than one semester-long or one year-long place by either party. The absence of exchange during any one academic year is possible and does not nullify the agreement.

4. Exchange students enrol as "not for degree" students and are exempt from application and tuition fees. Student union fees must, however, be paid by the students.

5. If there are more students interested in participating in the exchange program than places available in any given year, students can apply to be enrolled as "not for degree" study abroad students and pay the standard fee set for all study abroad students.

6. Each participant in the exchange will enjoy the same rights and privileges as students of the host institution and will be expected to abide by the rules and regulations of the host university.

B. Selection

1. The exchange program is open to undergraduate students who have completed at least one year of undergraduate study and are in good academic standing at the home institution.

2. Participating students will be selected by the home institution usually on the basis of academic merit and suitably to undertake a period of study abroad and subject to acceptance by the receiving institution undertaking the normal admission procedures.

3. If the receiving institution rejects any proposed candidates the sending institution may nominate additional candidates for consideration.
C. Students' Obligations

1. Exchange students pay tuition and any other study related costs to their home institution.

2. Exchange students are responsible for their own international transportation.

3. Exchange students are responsible for their own financial support which includes their accommodation and living expenses. The host institution bears no responsibility for providing funds to an exchange student for any purpose.

4. Exchange students are responsible for contracting their own medical insurance in accordance with the policy of the host institution.

5. While exchange students will be responsible for securing their own accommodation, each institution will assist exchange students to locate appropriate accommodation.

6. Exchange students will abide by the laws of the host country

D. Host Institution Obligations

1. Each institution will provide exchange students with an identifiable contact who will be responsible for assisting students with enrolment and other welfare issues.

2. A pre-departure package will be sent to all incoming exchange students.

3. Organised reception will be provided for exchange students, providing they arrive during specified periods.

4. Records will be established for exchange students as if they were regularly enrolled students at the host university. At the completion of the exchange student’s study an official transcript of course, work and grades will be mailed to the coordinating exchange officer of the sending university.

5. Each institution will assist its participants in obtaining the appropriate visa for the period of the exchange. Notwithstanding this, each participant shall be ultimately responsible for obtaining his/her visa, passport or other necessary documents and paying for them. The institutions shall not be liable to each other or to any participant for the failure of the participant to obtain the necessary documents.

§ 4

Funding of academic staff visits will be based on the following general principles:

1. Travel costs of persons participating in this exchange program, or those invited by the partner university, will be covered by the home institution.

2. The costs for materials which relate to the program of persons named under clause 4.1 will be covered by the host university.

3. The host university will find appropriate accommodation.

§ 5
Both will identify staff who will coordinate day-to-day contacts.

§ 6

This agreement does not involve any financial obligation for any parties, other than that identified in article 4. Both parties will seek suitable funding sources for the support of this agreement.

Medical care in the host country will be covered by insurance arranged in the country of the candidate prior to the secondment. Government regulations for health insurance in host country and Germany will be abided by under the terms of this agreement.

All arrangements listed in this agreement will be mutual agreed prior to the commencement of the exchange.

This agreement is one for cooperation and discussion between the institutions in the pursuit of the objectives expressed in the preamble. Nothing in this agreement shall be deemed to constitute a partnership, joint venture or other legal relationship between the parties.

Differences between the parties shall be resolved primarily through consultation and negotiation.
§ 7

This agreement will operate from the date of signing for five years and may be subject to revision or modification by mutual agreement.

The agreement will be reviewed by both parties at the end of the fifth year, with a view to either renewal of the contract or termination.

Notwithstanding the above, either institution may terminate the agreement by giving written notice of no less than six months. The termination of the agreement should allow for any imbalance to be rectified as per article 3/3 and for any participation students who have commenced at either university at the date of termination to complete their approved course of study.

Executed for
Faculty of Information Science and Communication Studies of the University of Applied Sciences Cologne

[Signature]
Prof. Dr. Ursula Georgy
Dean

Date 9.12.05

Executed for
Central Library of Baghdad University

[Signature]
Dr. Majid Mohammed
General Manager

Date 9.12.05